



Application Form

Display, Community and Exhibition Space

Please complete form and return to:

Diana Kar | Guest Services Supervisor

275 – 1320 Trans Canada Hwy West

T: 250-374-3400 F: 250-374-6176

Diana.kar@cushwake.com

Today's Date: _____

Official Name of Organization: _____

Organization Charitable No.: _____

Phone No.: _____

Address: _____

Postal Code: _____

Authorized Representative: _____

Title: _____

Email: _____

Organization's Function: _____

Name of Exhibit: _____

Purpose of Exhibit: _____

If the purpose is fundraising, how much do you anticipate raising? _____

Date(s) of Exhibit: _____

Display Description and Physical Requirements: _____

Promotion and Publicity:

Will event, display, exhibit, be publicized in any way whatsoever?

Yes _____ No _____

If yes, how? _____

Samples of all notices, media release and any subsequent coverage must be forwarded to the Shopping Centre Management Office.

Media:

Loading and unloading requirements: _____

All media must be pre-approved by management prior to invitation. Any media invitations to the mall must be explicitly approved by the management office, and media are expected to follow all guidelines (i.e. signing in at Guest Services, completing Media Request Form, etc.)

Insurance:

Prior to the event, display, exhibit, the Exhibitor shall at its own expense and cost obtain a Certificate of Insurance in the minimum sum of:

TWO MILLION -- DOLLARS \$2,000.000

Public liability and property damage, naming the Exhibitor and:

**Seacliff Properties (Aberdeen) Ltd.
Aberdeen Kamloops Mall Limited
Cushman & Wakefield Asset Services ULC**

as additional insured. No agreement will be accepted and signed by the Landlord unless a Certificate of Insurance has been provided and attached to this form.

**INSURANCE MUST BE SUBMITTED AND APPROVED BY LANDLOARD 72 HOURS
PRIOR TO EXHIBITOR ARRIVAL.**

No sales of merchandise or service are permitted by any Exhibitor unless specifically approved by the Landlord. A CITY PERMIT must be obtained by anyone selling merchandise or services and no agreement will be accepted and signed by the Landlord unless a copy of the City Permit has been provided and attached to this form.

If YES, has permit been attached? _____

If required, Permit Number is: _____

I HEREBY CERTIFY THAT THE ABOVE AND ATTACHED INFORMATION IS TRUE AND COMPLETE.
I HAVE READ, UNDERSTOOD AND ACCEPTED THE TERMS AS STATED:

Per: _____
(Signature) (Print Name and Title)

Dated: _____